

2009-2010 CSGS/ETS AWARD FOR EXCELLENCE AND INNOVATION IN GRADUATE ADMISSIONS

The Conference of Southern Graduate Schools (CSGS) and Educational Testing Service (ETS) are pleased to announce the 2009-2010 CSGS/ETS Awards for Excellence and Innovation in Graduate Admissions. Presented by the GRE[®] and TOEFL[®] programs, the award will be distributed to a CSGS member schools in recognition of outstanding contributions in graduate admissions practices.

AWARD PURPOSE

This award recognizes excellence and innovation in graduate admissions. ***Any CSGS member institution or graduate program within a CSGS member institution is eligible for the award.***

The purpose of the award is to encourage, recognize and reward excellence and innovation in domestic and international graduate admissions at both the graduate school and program level. Applications may relate to any facet of the admissions process, from outreach and recruitment through selection and admission, e.g.:

- increasing the diversity of applicants to graduate programs in the STEM disciplines
- using technology to communicate with and attract prospective applicants in new and effective ways
- increasing the number of international students who seek an education at your institution
- demonstrating success in enhancing the quality of the entering class.

ELIGIBILITY

1. An applicant must be a member graduate school or a program at a member graduate school. No more than one graduate program at a given institution is eligible to apply. The internal institutional selection processes are the responsibility of the Dean of the Graduate School or comparable official.
2. Application materials must include:
 - a. An application letter from the Graduate Dean or comparable official at the institution. The letter should describe the pertinent graduate admissions innovation as well as the internal process used to select the award applicant.
 - b. A document (500 – 1500 words) that describes the pertinent graduate admissions innovation and explains why it is significant. The document should also provide a description of the intended measures of success and provide data relevant to those metrics.
3. Questions about the eligibility requirements or award guidelines should be directed to the Chair of the Awards Committee, Dr. Mark Garrison, at the address below.

SUBMISSION OF APPLICATIONS

All application materials must be received via email by Dr. Mark Garrison, Chair of the Awards Committee, no later than October 15, 2009:

Dr. Mark Garrison, Dean
School of Graduate School
Morgan State University
310 McKeldin Center
1700 East Cold Spring Lane
Baltimore, MD 21251

Phone: 443.885.3185
Fax: 443.885.8226
Email: mark.garrison@morgan.edu

The subject line of the email message should be: CSGS/ETS Award for Excellence in Graduate Admissions.

The CSGS review panel will provide ETS with copies of the application materials for the purpose of identifying best practices within the CSGS member institutions. Submissions will be reviewed by a panel of judges selected by the Conference of Southern Graduate Schools.

SELECTION

Selection will be based upon three criteria:

- a. Excellence
- b. Innovation
- c. Significance

AWARD

The 2009-2010 award consists of a certificate of award, a \$2,500 award to the winning graduate program or school for graduate recruitment, admissions, or retention programs, and public recognition at the 2010 annual meeting of the Conference of Southern Graduate Schools.