



**DRAFT**

## **CONFERENCE OF SOUTHERN GRADUATE SCHOOLS**

42<sup>st</sup> Annual Business Meeting  
Hyatt Regency Hotel, Greenville, SC  
February 23, 2013

The President of the Conference of Southern Graduate Schools (CSGS), Jeannine Blackwell, called the annual business meeting to order and extended greetings to the membership.

The membership reviewed the minutes of the 41st Annual Business Meeting held at the Hyatt Regency Jacksonville Riverfront, Jacksonville, FL on February 25, 2012. Upon a motion duly made and seconded, the minutes were approved.

Treasurer's Report – Andrew Sustich delivered the Treasurer's report and disseminated a Revenue and Expense Statement for the period beginning January 1, 2012 through December 31, 2012. The membership noted a beginning cash balance of \$106,579.99 as of January 1, 2012 and an ending balance of \$112,280.13. The Treasurer indicated CSGS was \$5,700.14 ahead (Net Profit) for the year. The Treasurer also indicated that under General Expenses there was a new fee for Bank Service Charges listed. The current charge (12/31/2012) was \$573.51. This is a 2.3% transaction fee for credit card payments and it is anticipated this will likely increase to ~\$2000 once fees associated with the Annual Meeting are entered. The Treasurer's report also included a Meeting Expense Report for the Jacksonville meeting. Total expenses for the Annual Meeting in Jacksonville were \$56,992.45. Finally, the Treasurer's report also included a Meeting Expense Report for the ExCom Meetings with the total expenses reported being \$11,379.91. Upon motion duly made and seconded, the report of the Treasurer was accepted by the CSGS membership.

Next, the membership received the reports of the CSGS standing committees.

The Past President and Chair of the Nominating Committee, Nancy Marcus, stated that the responsibility of the Nominating Committee is to present a slate of officers to stand for election at the annual business meeting. In preparing the slate of officers, the criteria considered by the Nominating Committee included whether the institution is in good standing with its dues to CSGS, whether the institutional representative is a graduate dean or holds a comparable title, and whether there is evidence of commitment to graduate education. It was noted that at the close of the business meeting President Elect, Edelma Huntley, will assume the responsibilities as President of CSGS and that Andrew Sustich is completing the second year of his three year term as Treasurer and Duane Larick is completing his first year of his a three year term as Secretary.

Past President Marcus then presented the Nominating Committee's slate of officers for Vice President/President Elect and at-large Executive Committee members. The Chair then called for nominations from the floor. No further nominations for Vice President were received from the floor. Following the close of floor nominations for the Office of Vice President the election was completed by affirmation and Paul Gemperline, East Carolina University was elected. There was one nomination (Dr. Ernest Brothers; Assistant Dean University of Tennessee, Knoxville) received from the floor for the

Executive Committee. After a motion to close floor nominations was made and seconded an election was conducted (one ballot per institution) with the following members being elected to ExCom for a three year term (2013-2016); F. Douglas Boudinot, Virginia Commonwealth University; Peter H. Cunningham, Middle Tennessee State University; Amy Thompson McCandless, College of Charleston and; Sheryl Ann Tucker, Oklahoma State University.

Cynthia Brown, Chair of the Audit Committee, reported that the Audit Committee found the CSGS financial records to be in order no concerns were noted.

On behalf of the Membership Committee, Jeannine Blackwell reported that for 2012 we had 159 paid members and that for 2013 we already have 149 paid memberships (likely attributable to credit card payment now being allowed) and that ExCom approved membership for 4 new members this year.

Faculty Awards – No report. The awards were previously presented at the luncheon.

Student Awards – Tom Reynolds thanked the student awards committee members for their hard work in selection of the award recipients for 2013 and also proposed a review/modification to the EDT Award. The purpose of the award is to recognize the use of technology in the presentation of the ETD, not in the research. Given that, he suggested that the award be re-named to clarify this point and the fact that the award is really for theses, not dissertations. He asked that suggestions be sent directly to him.

New Business - It was announced that San Antonio, TX will be the site for the 2014 Annual Meeting which will be held February 20, 2014 – February 23, 2014 at the Omni La Mansion Del Rio Hotel. Cards were distributed to the membership for program topic suggestions.

It was also announced that the next Executive Committee meeting would be held at 7:30 AM Sunday, February 26<sup>th</sup> and that both the incoming and outgoing Executive Committee members should attend.

President Blackwell then thanked the members of the Executive Committee for their work in planning the CSGS annual conference, *Riding the Wave of Change in Graduate Education*. She also acknowledged the President of the Council of Historically Black Graduate Schools, Jennifer Keane-Dawes, and members of the CHBGS Executive Committee for their cooperation in planning joint plenary and concurrent sessions for CSGS' annual conference. The President then gave a special thanks to the CSGS Sponsors and Exhibitors who are all listed in the program. Finally, the President also thanked the South Carolina graduate deans and their respective graduate programs for their support of the annual meeting, including the Friday, February 22, 2013, reception at the Commerce Club in downtown Greenville.

Next, Jeannine Blackwell passed the gavel to Edelma Huntley, incoming President of CSGS who then presented a plaque to outgoing President Blackwell in appreciation of her outstanding service to CSGS as President.

There being no further business, President Huntley adjourned the 2013 annual meeting.

Respectfully Submitted,  
Duane K. Larick, Secretary