

Conference of Southern Graduate Schools
Minutes of the Business Meeting
February 27, 2005
Grand Hotel and Casino
Biloxi, Mississippi

The meeting was called to order by Maureen Grasso, President, at 1:15 p.m. Dr. Grasso welcomed the attendees.

Award Presentations:

1. Roger Avery, assisted by William Savage, announced the CSGS/UMI Distinguished Master's Thesis Award winners. Lara Massey Crowley (North Carolina State University, 2002) received the award in the Humanities and Arts category. Jonathan W. Roller (Virginia Tech, 2004) received the award in the Math, Physical Sciences, and Engineering category.

2. Charles Hardy presided over the awarding of the Achievement Awards. The Achievement Award for New Scholars (Life Sciences category) was presented to Frederick S. Scharf (University of North Carolina-Wilmington). The Award for Contributions to Graduate Education in the Southern Region was presented to Richard A. Cherwitz (University of Texas at Austin).

Business Meeting:

1. Secretary/Treasurer Report: The Minutes of the February 22, 2004 Business Meeting were approved as presented. Carol Diminnie reviewed the Revenue and Expense Statement for FY2004. The ending fund balance, as of 12/31/2004, was \$105,956.17, of which \$56,028.20 was invested in government mutual funds. She announced the establishment of a new category for master's thesis awards, Innovative Application of Technology to Scholarship in a Master's Thesis. All institutions were encouraged to submit nominations for all the award categories (thesis, new scholar, and graduate contributions) by October 1 of 2005 for the February 2006 meeting. An external audit (Webb and Webb of San Angelo, TX) of the CSGS books took place in October 2004. The audit found no material errors.

2. Committee Reports:

a. Auditing Committee: Mitchell Muehsam, Chair, reported that the Auditing Committee found the financial records to be balanced, complete, and in order.

b. Membership Ad Hoc Committee: Patricia Bishop, chair, reported that the committee continues to identify potential new members and to contact those institutions whose membership has lapsed.

c. Nominating committee: William Person, Chair, submitted the following slate of officers and Executive Committee members:

Gordon Emslie, President, 2004-2005

Deborah Arfken, Vice President, 2004-2005

Executive Committee: 1 year terms: Don Locke, Robert McGehee; 2 year terms: Edelma Huntley, Thomas Reynolds; 3 year terms: Dianne Barron, Philip Langlais, Charles Palmer, Paul Starkey. Maurice Taylor was re-elected for two years to serve as the President of CHBGS and will continue to serve *ex officio* on the CSGS Executive Committee.

As no other nominations were forthcoming from the floor, the slate was approved by acclamation.

3. Maureen Grasso, President, gave special recognition to outgoing Executive Committee members and others who were instrumental in making the 2005 annual meeting a success.

4. Maureen Grasso handed the gavel over to Gordon Emslie, who took over as the new CSGS President.

Meeting adjourned at 2 p.m.