

CONFERENCE OF SOUTHERN GRADUATE SCHOOLS

Executive Committee Meeting
The Westin St. Francis
San Francisco, California
December 4, 2009

The President of the Conference of Southern Graduate Schools (CSGS), Patricia Bishop, convened the meeting of the Executive Committee (the Committee) at 7:30 am on December 4, 2009, in the Mayfair Room of the Westin St. Francis Hotel. In attendance were Philip Cohen, Dorris Robinson-Gardner, Patricia Koski, Larry Lyons, Philip Langlais, Nancy Marcus, Bob Roer, Sherry Sandkam, Susan Sell, Andrew Sustich, Maurice C. Taylor, Troy Terry, and John Watret. Also in attendance were Edward Dupuy and Maureen Grasso.

The Committee reviewed the Minutes of their June 18-19, 2009, meeting held at the Hilton DeSoto hotel in Savannah, Georgia and upon motion duly made and seconded the Minutes were approved.

The Committee reviewed the Treasurer's report of Revenue and Expense Statements for the periods of January 1, 2009, through November 20, 2009, and January 1, 2008, through November 30, 2008. The Committee observed that for the period beginning January 1, 2009 through November 20, 2009, CSGS collected revenues of \$77,563.32. The Committee noted that revenue as of November 30, 2008, totaled \$73,123.15. The President reminded the Committee that, in general, revenue from institutional dues are expected to cover Executive Committee expenses while income derived from registration fees and fees charged to exhibitors are expected to cover the costs of the annual meetings. Upon inquiry by Philip Langlais, the President acknowledged that the contributions from the Virginia Council of Deans helped CSGS earn a small profit from the annual meeting held in Norfolk in 2009. Upon motion duly made and seconded the Treasurer's report was accepted.

Next the President called for Committee reports. Patricia Koski reported that in November the Membership Committee sent emails to institutions within the CSGS region encouraging them join and/or renew their memberships. Troy Terry observed that an increased number of institutions in South Carolina and in the southeast region generally have expressed interest in joining CSGS.

Philip Langlais reported that the Nominating Committee is preparing a slate of officers and Executive Committee members to recommend to the CSGS membership at the annual meeting. He noted that three candidates are being considered for Vice-President elect and several people are being considered as nominees to fill the four vacancies on the Executive Committee due to the expiration of terms of the current Committee members. He also noted that a Treasurer will need to be appointed but that the Secretary's term does not expire for another year. Upon inquiry by the Secretary, Philip Langlais stated that among the factors being considered by Nominating Committee in its identification of a slate of nominees are

geographic representation, longevity as dean and type of service to CSGS, a balance of comprehensive and research, public and private institutions.

The President stated that the Awards Committee has identified its selection of the electronic thesis and dissertation (ETD), Outstanding Contribution, and Mentor awards. She stated that the Thesis and ETD Committee has identified four nominees for the best ETD, six nominees for the best Life Science thesis and ten nominees for the best Social Science and Business thesis.

Next, the Committee reviewed proposed changes to the CSGS Constitution. The Committee noted that several substantive changes to the constitution had been suggested and completed following its June meeting. Several additional editorial corrections were suggested. The Committee agreed that the annual meeting could be scheduled at any time during the month of February and that the Vice-President/President Elect is responsible for the publication of the annual meeting program. The Committee agreed that the CSGS membership should receive both a "track changes" and a final amended copy of the constitution two weeks prior to the 2010 annual meeting. The Secretary agreed to prepare a summary of the changes to accompany the distribution of the constitution to the CSGS membership. Upon motion duly made and seconded it was

RESOLVED: the amended constitution be forwarded to the Conference of Southern Graduate Schools' membership for approval at the annual meeting scheduled for February 2010 in Savannah, Georgia.

The Committee discussed the program for the 2010 annual meeting. Edward Dupuy reported on arrangements for the tours and the reception. Noting the archeological and educational value of the Wormsloe estate, Maureen Grasso recommended adding a limited bus tour there for interested conference attendees. The Committee agreed to arrange a walking tour as well as bus tours of Savannah and the tour of Wormsloe to the list of scheduled activities. Edward Dupuy stated that the projected cost for the reception is \$7,945. Maureen Grasso noted that the Georgia graduate school deans have agreed to contribute \$5,850 to assist in defraying the cost of the annual meeting.

The Committee next reviewed the several roundtables listed in the proposed conference program. The President encouraged the roundtable moderators to insure that questions to be addressed by conference attendees are prepared in advance. She also encouraged the roundtable moderators to forward questions to the roundtable facilitators in advance of the conference.

There being no further business, the Executive Committee meeting was adjourned at 8:45 am.

Respectfully Submitted
Maurice C. Taylor
Secretary