



Conference of Southern Graduate Schools MINUTES - Executive Committee Meeting Greenville, SC, June 8, 2012

The President of the Conference of Southern Graduate Schools (CSGS), Jeannine Blackwell, convened the meeting of the Executive Committee (ExCom) at 8:30 AM on June 8, 2012 at the Hyatt Hotel, Greenville, SC. Excom members in attendance were Jeannine Blackwell, Edelma Huntley, Nancy Marcus, Andrew Sustich, Duane Larick, Maureen Grasso, Carolyn Hodges, Bryan Noe, George Flowers, Paula Williamson, Patrick Pellicane, Jennifer Keane-Dawes, Mark Garrison and Dennis Grady.

1. Old Business

- a. Venues for the Friday night reception were discussed. There was a consensus for the Commerce Club venue given its location (no transportation needed) and atmosphere. The plan would be for a 6:00-8:00 PM reception to be followed by dinner “on-your-own” on Main Street.
- b. Approval of minutes from the February 23, 2012 Excom meeting (Jacksonville, FL). Minutes were approved without change and will be posted.
- c. Approval of minutes from the February 26, 2012 Excom meeting (Jacksonville, FL). Minutes were approved without change and will be posted.
- d. Minutes from the Business Meeting of the 41st Annual Conference (February 25, 2012) were distributed for review and comment. They will be voted on during the upcoming business meeting in Greenville, SC.

2. New Business

- a. Treasurer’s Report – Andrew Sustich delivered the Treasurer’s report and disseminated a Revenue and Expense Statement for the period beginning January 1, 2012 through May 31, 2012. The Committee noted a beginning cash balance of \$106,579.99 as of January 1, 2012 and an ending balance of \$109,273.42. The Treasurer indicated CSGS was \$2,492.30 ahead (Net Profit) at this time and projected that may increase before the end of the year. The Treasurer next distributed a Meeting Revenues and Expense Report for the Jacksonville meeting. The Committee noted we had 155 paid participants and received \$6,980 in total exhibitor revenues. The final report distributed was a Comparison of Expenses Over Last Six CSGS Meetings. The Committee noted there were no “Other Convention Activities” costs listed for 2012. The explanation given was that the rental and food/beverages were covered by the State of Florida Graduate Schools. It was also noted that the number of paid registrants (155) was good it could be better if we focused on venues with easy travel that would be considered a “destination site” and that we need to advertise Greenville as a “destination site.” Treasurer’s report was accepted.
- b. Officers and Executive Committee Information Updates – President Blackwell is updating the information on the CSGS website and is requesting that Officers and Executive Committee members send updated information to her.

- c. Committee Appointments – President Blackwell will be making new appointments to the Audit, Awards, Master’s Thesis/ETD Master’s Thesis, Membership and Nominating Committees as soon as possible. Please forward to her any recommendations you have.

3. Conference Planning for 2014 and Beyond

- a. Selecting 2014 Site – The Executive Committee will visit 5 hotels and potential venues in San Antonio, TX and will report back on opportunities.
- b. Venues for 2015 and Beyond – Possible venues discussed included Wilmington, Memphis/Nashville, and New Orleans

4. Other Business

- a. Edelma Huntley, Vice President and President Elect collected the materials from the planning sessions for the Plenary and Concurrent Sessions. She will send this information out to the Officers and Executive Committee members with assignments for those who volunteered to work on each session.
- b. Duane Larick will represent CSGS at the upcoming CGS Board Meeting in Boston
- c. The next Executive Committee meeting will be held during the December CGS meeting in Washington, DC.

Respectfully Submitted
Duane Larick
Secretary CSGS