

## Conference of Southern Graduate Schools

### Executive Committee Meeting

Westin Huntsville  
February 24, 2011

The President of the Conference of Southern Graduate Schools (CSGS), Dianne Barron, convened the meeting of the Executive Committee (the Committee) at 4:30 p.m. on February 24, 2011, in the Tripoli Board Room of the Westin Hotel. Others in attendance were Patricia Bishop, Eddie Dupuy, Carolyn Hodges, Nancy Marcus, Robert McGehee, Elaine McNiece, Brian Mitchell, Debra Moriarity, Brian Noe, Robert Roer, Sherry Sandkam, Susan Sell, Andrew Sustich, Maurice Taylor, and Troy Terry.

The Committee reviewed the minutes of its December 3, 2010 meeting at the J.W. Marriott Hotel at the Council of Graduate Schools annual meeting in Washington, DC. Upon motion duly made and seconded, the minutes were approved.

The Committee reviewed the Conference program and discussed last-minute details regarding the program and special events. Dianne Barron acknowledged the work of Vice President Nancy Marcus in the production of the CSGS 2011 Conference Program, Pathways to the Future. The President reported that she and the Treasurer, Andrew Sustich, were continuing to review the terms and costs related to hosting the CSGS web site by Go Daddy. The Committee discussed establishing a webmaster with primary responsibilities for updates to the CSGS web site. The Committee considered whether an amendment to the CSGS constitution was necessary and whether the term of appointment for a webmaster should be longer than one year. Upon inquiry by Nancy Marcus, the Committee also discussed the merits of longer terms of appointment for the CSGS presidents and vice presidents.

Andrew Sustich provided copies of the CSGS Revenue and Expense Statement that will be presented at the Saturday, February 26, 2011, Annual Business Meeting. The Committee reviewed revenues and expenses from January 1, 2010 through December 30, 2010. The Committee observed that as of December 30, 2010, the ending cash balance was \$95,995.82. The Secretary, Maurice Taylor, recommended that despite the relative health of the cash balance, CSGS should focus on increasing revenues to cover unsubsidized future costs of the committee meetings, conference programs, annual meetings and general operations such fees associated with web hosting and electronic payment for conference registrations.

Mr. Sustich acknowledged the financial support of the Graduate Deans of the State of Alabama in sponsoring the reception at the Davidson Center at the U.S. Space and Rocket Center for conference attendees. Upon motion duly made and seconded, the Committee accepted the report of the Treasurer.

Next the Committee heard reports from the Audit, Membership, and Nominating Committees. Patricia Bishop presented the slate of nominees for Vice President/President Elect, Secretary, and at-large Executive Committee members.

Upon the call for new business, the Committee recognized and gave special thanks to Dianne Barron for all of her work as President of CSGS. There being no further business, the Executive Committee meeting was adjourned at 5:45 p.m.

Respectfully Submitted  
Maurice C. Taylor, Secretary