

Conference of Southern Graduate Schools

Executive Committee Meeting

February 27, 2011
Huntsville, AL

EXECUTIVE COMMITTEE MEMBERS PRESENT:

Nancy Marcus, Dianne Barron, Andrew Sustich, Jeannine Blackwell, Susan Sell, Bob Roer, Troy Terry, Dorris R. Gardner, Mark Garrison, Rick Pollenz, Sherry Sandkam, Carolyn R. Hodges, Paula Williamson, Edward Dupuy, Elaine McNiece, Bobby McGehee, Brian S. Mitchell, Debra Moriarity, Bryan Noe, Duane Larick

OTHERS: None

Announcements:

- All members, including the newly elected members of the Executive board were welcomed by the new President, Nancy Marcus.
- All members were asked to introduce themselves.
- A special note of thanks was voiced by all to Dianne Barron for her excellent work as President of the CSGS.

Meeting Breakdown

- Best Practice Dialogues - Note takers Sherry Sandkam (dialogue 1), Brian Mitchell (dialogue 2) and Rick Pollenz (dialogue 3) are to submit their notes from the sessions to Nancy Marcus for posting on the website.
- Session PowerPoints - Dianne will forward all presentations from her notebook computer to Nancy Marcus. Nancy will request remaining PowerPoint presentations and permission to post from presenters. PowerPoint presentations will be posted on the CSGS website.

CSGS Website Update

- Items to be posted include the minutes (Larick after approval), Notes from Best Practice Dialogues (Marcus) and PowerPoint slides (Marcus)
- Membership list needs to be updated (Sustich)

- Awards competition. The chairs of the awards committees (Boudinot and Garrison) will work with the Secretary to create an updated list of committee members; update the awards nomination materials and to send those materials out in a timely manner. The value of an on-line awards submission portal (preferably through the website) was also discussed.
- Updating of the current site, including moving the site to a "neutral" host (such as Go Daddy.com) was also discussed. A sub-committee of (Barron, Sustich and Larick) was assigned the task of working on this. Options such as hosting through the Council of Graduate Schools site and allowing state organizations within CSGS to be hosted through the CSGS site were also discussed.

Update on Jacksonville, 2012

- The Hyatt Regency Jacksonville Riverfront has been selected as the hotel
- FL Deans are currently working on reception(s), tour opportunities, etc.
- The Executive Committee will meet in Jacksonville in early June to plan the meeting. Suggested session topics included:
 - Emergency management
 - Tracking graduates (alumni)
 - Roundtable discussion for members hearing both the dean and VC for research hats
 - Worst practices (late Saturday afternoon)
 - External Partnership (follow-up on Andrew Sustich's presentation)
 - Economic Impact of Graduate Education
 - Legislative update -Higher Education Act
 - Master attrition/completion rates; especially if a CSGS member is selected for the CGS study
 - The plenary sessions involving practitioners went very well. Who could we bring in from the outside (PSM students, alumni and industry partners for example)? The expense issue must be considered.
 - Research Integrity - follow up on Jeff Engler's presentation
 - Using social media for marketing
 - The winner of the CSGS Award for excellence in graduate admissions should be asked to do a presentation each year

CSGS 2013 Discussion

- Potential sites for the 2013 meeting were discussed. Everyone agreed that the site does not necessarily need to follow the President elect but there must be a "champion(s)" on the ground at whatever site is selected.
- Potential sites of interest include: Charlotte, NC; Greenville, SC and Wilmington, NC
- Andy Sustich will seek bids from these three cities so that we can select a destination at the June Board meeting.

Other Business

- The question of how to build up the number of award nominations was raised. It was decided that the Secretary (Larick) would work with the Chairs of the Award Committees to update the materials on the webpage, to get announcements out earlier and to send reminders.
- Award Committee membership was also discussed. It was decided that committee appointments are to be done by the President but the Chairs were responsible for building a list of appointees. If anyone completed cards indicating an interest, that will be shared with the committee chairs.
- It was also pointed out that one of the five individuals elected to serve on the Executive Committee will need to be appointed for a 2-year rather than 3-year appointment. A second option of appointing one of the newly elected Executive Committee members to a 4-year term instead of a 3-year term was also presented. Discussion followed about how this would be handled. President Marcus will determine what needs to be done and it will be finalized at a later date.

The meeting was adjourned promptly at 8:30 to allow the Executive Committee Members to attend the Plenary VI session.

Respectfully Submitted
Duane Larick
Secretary,CSGS