

CSGS

Executive Committee Meeting

**Conference of Southern Graduate Schools
CGS Planning Meeting, Annapolis
Loews Annapolis Hotel
126 West Street
Annapolis, MD 21401**

Minutes of 5/23/2016

A. McCandless called the meeting to order at 8:30 am.

Discussion of Conference Programming

The CSGS/CHGBS Joint reception sometimes does not generate recognition of the partnership between the two organizations. It would be best to have the two presidents present at the reception on why we meet together. Joint reception will be labeled as a networking reception.

The Optional Group Networking Dinners will be advertised more than in the past, and there will be an electronic sign up available on the website. M. Garrison has agreed to scout out the restaurants and make recommendations.

There will also be a letter from the president on what to expect at the conference.

The Website

The website is currently at UNCG and with the shift to a new Secretary the site will need a new host. J. Canales will investigate finding a hosting company that will maintain the site and keep the posts current.

It was agreed that CSGS should have an ad hoc Communications and Marketing Committee that would recommend materials for the website and the use of other social media. D. Berkowitz will serve as chair and M. Garrison will serve on the committee. Other members will be sought through a call to the membership. At a later time, the constitution could be amended to initiate this committee as a Standing Committee of the organization.

It was recommended that the website include information on the 3MT competition. In addition, presenters at the upcoming conference will be asked to submit their PowerPoints or summaries of their discussions to post on the website. The Executive Committee was asked to forward any other suggestions for the website to A. McCandless.

With W. Wiener stepping down as Graduate Dean, G. Crandell was elected to replace him and serve as the interim secretary for the remainder of his term. Crandell will work closely with the communications committee.

Awards

An announcement about the awards will be placed on the website. Wiener will check on the master's award topics for this year. The Awards Committees will send an email to members about the awards and will direct them to the website. The Masters Awards Committee will need to determine how they will handle the reviews this year. J Canales has agreed to serve as chair of the Faculty Awards Committee.

Topics for Conference

The following topics were suggested by the members and the Executive Committee:

- Fund Raising
- Professional Development
- Online/Distance Education
- Veterans
- Humanities
- Accreditation and Assessment
- Recruitment Domestic and International
- DegreeWorks
- Non-Academic Paths
- Diversity
- The State of Preparing Future Faculty
- NEH Next Generation Grants for rethinking the PHD in the Humanities
- Professional Development for faculty and staff
- Incubation and Sustaining interdisciplinarity, and the role of the Graduate School
- Cultivating an Inclusive future

Final Conference Theme

A discussion of the conference theme led to the following expansion: "Pearls and Perils: Pathways to Graduate Education and Beyond"

The Conference Schedule

The following tentative conference schedule was developed by the Executive Committee with the help of A. Morgan:

Thursday, March 2, 2017

2:00- 7:00pm	Registration in the Atrium
5:30 – 7:00 pm	Joint Welcoming Reception of CSGS and CHBGS – Networking Reception ; <i>have both presidents speak ?</i>

7:00 pm [Optional] Group Networking Dinners Organized by CSGS Executive Committee – describe as optional opportunity, post sign-up sheets online, leave space or two, keep all walking distance – Lists located at _____

Friday, March 3, 2017

7:00 - 5:00pm	Registration: Loews Atrium
7:30 - 8:30 am	ETS Breakfast - Ballroom
8:45 – 9:00 am	Presidential Welcome and Address – Amy T. McCandless
9:00 – 10:00 am	Plenary 1: The View from CGS: The Pearls and Perils of Graduate Education (presented by Suzanne Ortega?) Amy will check
10:00 - 10:15 am	Refreshments & Networking Break
10:15 - 11:15 am	Concurrent 1 : The Pearls and Perils (organized by Peter Harries) A. PFF/PFL Professional Development (facilitated by _____) B. Grad/Staff Mentoring of Graduate Students (facilitated by _____) C. Strategic Planning (facilitated by Nathan Strong, University of South Carolina)
11:30am – 12:45pm	Lunch – Legal Issues- Ernest will contact Sheryl about McKenzie
1:00 - 2:00 pm	Plenary 2: Introduction and Q&A with agencies (someone from NEH, NSF, NIH, DOE, DOD, or USDA, etc) “Cultivating Diverse Opportunities: The Role of Internal and External Resources” (Michael Cunningham, George T. Flowers, Andrea Golato?)
2:15 - 3:15 pm	Concurrent 2 Cultivating Diverse Opportunities (organized by Ernest Brothers) A. Next Generation: Humanities- (presented by Katja Zelladt?) B. Social & Behavioral Sciences (presented by Kelina Craig-Henderson?) khenders@nsf.gov or Linda Hardy? C. STEM (presented by Sheryl Tucker?)
3:15 – 3:30 pm	Poster Session & Refreshment/Networking Break- find a sponsor
3:30 – 5:00 pm	Plenary 3: Assessment & Reaccreditation Perils– Compliance Issues _____ Open Q&A - presented by _____ Paula, John, & Mark will contact potential panel members incl. Maurice Eftink
5:30 - 7:00 pm	Poster Session & Networking Reception at Governor Calvert House (get sponsors) (Organized by David Berkowitz)
7:00pm	Dinner on your Own

Saturday, March 4, 2017

7:00 – 12:00pm	Registration – Loews Atrium
7:30 - 8:30 am	Breakfast/Bill Carr New Deans & Associate Deans Breakfast (facilitated by Mark Garrison, Maureen Grasso, & Brian Kloeppel?) Amy will ask

8:30 - 9:30 am	Plenary 3 Plenary 4: Advances in Graduate Education Technology (organized by JoAnn Canales)
9:35 - 10:35 am	Concurrent 4 A. Recruitment & Admissions (CRM) CollegeNET– TargetX, & Slate - ____ Room (facilitated by _____) B. Institutional Infrastructure- ____ Room (facilitated by _____) C. Matriculation - Degreeworks - ____ Room (facilitated by _____)
10:45 – 11:00 am	Refreshment & Networking Break – Atrium (sponsored by _____)
11am - 12 pm	Equipping Graduate Students for Success - Dr. Fatimah Williams Castro? (Ernest will ask)
12:00pm-12:30	Exhibitors Fair/Networking Break
12:30- 2:30 pm	Lunch (Buffet in Windjammer) and Award Ceremony followed by Business Meeting - Amy T. McCandless
2:45 – 4:00 pm	3MT® heat 1 and 2, concurrent (organized by _____)
4:00- 4:15 pm	Refreshment & Networking Break
4:15 – 5:30 pm	3MT® heat 3 and 4, concurrent (organized by _____)
5:15 – 6 pm	State Meetings (breakouts from _____)
6:00 pm	3MT® Mixer (facilitated by Meredith) / Dinner on your own

Sunday, March 5, 2017

8:30 - 9:15 am	Breakfast/Executive Committee Breakfast/State Meetings
9: - 9:35 am	President-Elect Remarks – Ernest L. Brothers , Ballroom
9:45 - 11 am	3MT® Thesis Final Heat (organized by _____)
11 am	Presentation of 3MT® Awards – Amy T. McCandless Raffle for Next Year's Registration (must be present)
12 pm	Meeting Adjourns

Conference Support

There was a suggestion to appoint an ad hoc Fund Raising Committee to look for sponsorships to cover meal functions and networking breaks. Instead of a full committee, the Executive Committee voted to appoint K. Needy to coordinate the sponsorship activity. She will be asked to develop a one-page description of the opportunities for sponsorship and the amount of funding needed for each of the events. M. Garrison will contact the Graduate Deans in Maryland to seek support for the reception.

Planning for the Next Meeting in Arkansas

It appears that the airfares may be extremely high. It was suggested that the site committee evaluate the cost of the conference for our members and compare the proposed site to an

alternative in Little Rock. Depending upon what they find, they may decide to explore the Little Rock area.

The Executive Committee needs to start considering proposals for the 2019 conference. Mobile, Alabama has shown interest in hosting this conference as has Savannah, Georgia. It may be best to ask for a call for proposals from members. Further discussion will take place tomorrow.

McCandless asked the Executive Committee to examine the tentative schedule in these minutes and share any proposed changes with the group tomorrow.

The meeting was adjourned at 6:04
Submitted by William Wiener, Secretary