

## CSGS Executive Committee Meeting

July 13, 2023 at 12pm CST / 1pm EST

Officers and Executive Committee Members present: Mary Farmer-Kaiser (President, University of Louisiana at Lafayette), Jon Hakkila (President-elect, University of Alabama Huntsville), Peter Harries (Treasurer, NC State), Julie Goodliffe (Secretary, University of North Carolina Charlotte), Irene Pittman Aiken (University of North Carolina Pembroke), Ruth Bahr (University of South Florida), Brian Dominy (Clemson University), Morris Grubbs (University of Kentucky), David Shafer (North Carolina State University), John Smith Jr. (Clark Atlanta University, ex-officio delegate of CHBGS President), Aimee Surprenant (Virginia Tech University), Troy Terry (University of North Georgia), Robert Wojtowicz (Old Dominion University)

**Mary Farmer-Kaiser began the meeting at 1:02 EST**

### **Approval of Minutes from the June 28-30, 2023 Executive Committee Meeting**

Minutes approved as revised to note that the question of 3MT competitor guests was tabled.

### **2023 Tampa Meeting**

#### Hotel / Financials Wrap Up:

Peter reported that the hotel bill in Tampa was adjusted to \$107,665, which was a reduction to cover hotel rooms as per contract. He noted that almost all of that was for food but did not include the off-site reception food or travel for plenary speakers and award winners, or 3MT prize money. Those additional expenses totaled roughly \$15,000 more beyond the \$107,665 add to the total cost of the Tampa conference. Members noted confirmation that moving forward with raising the registration fees by \$50 is a good idea. We discussed hotel negotiations, with the idea to increase what we guarantee to do on food to get a better deal in negotiations. Peter also reported that CHBGS pays \$10,000 to support costs of the meeting. One vendor has not yet paid; we hope to have closure soon.

### **2024 Greenville Meeting**

#### Reception Venues:

We chose the Clemson MBA building for the joint CSGS-CHBGS opening reception. We also chose The Avenue for the Thursday (formerly Friday) night reception. Peter has the contract for the Avenue, and he has locked in the date for Clemson site. Because Clemson will not charge for the venue, members agreed that we should make a donation of some sort.

#### Plenary Speakers:

Mackenzie is confirmed. Mary will let her know about our other speakers so she can adjust what she will discuss, if necessary. She has asked to go at a particular time in the schedule, in the afternoon.

Frankie Felder is confirmed. Brian reported that she will discuss the 100 year evolution of graduate education at Clemson, with a special focus on the challenges we identified in the theme. (CSGS was founded in 1925, speaking of history, the first regional and even earlier than CGS.) Frankie will go first among the plenaries, following the welcome from Clemson leadership.

Mary meeting with Ainsley Abraham next week to talk about the DEI-focused plenary.

Peter provided an update on the AI-focused plenary. There were great speakers for AI topics at the CGS summer meeting. They did a good job talking about nuts and bolts of ChatGPT, so people can

understand what it can and can't do. Another plenary delved into DEI related items with regard to AI. The author of "Weapons of Mass Destruction" might be a good option too. Peter will try to get both of the CGS AI-related speakers. Their talks were balanced between ways to help and higher thinking about the things we're worried about; it was good to have both sides, the good and the bad.

Target date to have plenary speakers confirmed is early August.

Finalize Call for Proposals:

The goal will be to use September 30th for the deadline, using a new webform. Robert: recent legislation has been contrary to the idea of higher education, do we want to hint at that or touch on that? How much attention do we have to call out about the legislative actions? Mental Health and well-being should be called out. Edits were made to the document. Mary will send it to the group for the group to comment/edit. Julie will add it to the website with a "stay tuned" comment since we need to update the submission form before posting it.

Sponsorships (updates from CGS meeting contacts):

Wiley was at the CGS meeting, the Sponsorship Committee will look into it for CSGS, especially since Wiley had good information about DE education post-pandemic. Proquest - did a presentation at CGS; they seem interested in doing more than just providing a check. The committee will follow up. There was an absence of vendors at CGS Summer Workshop, none out in the hallway or anywhere. Maybe they don't have them at the summer workshop? There are limited numbers of slots at that meeting. Can we find vendors who are not just selling a product? ETS is getting in touch with their folks and seemed optimistic. We need the sponsorship committee to get going.

Reimbursements:

Peter sent checks to everyone who sent him a form.

## **2025 TBD Meeting Site**

Mary reported that, to date, only one host site application had been received but that three people had reached out with questions about hosting. The deadline is Monday. The one application received was from Southern Methodist University in Dallas. Mary reported that other schools nearby are supportive, along with the Provost of SMU. Because they would like to host some/all of the meeting on campus, we may need to look at their Spring Break dates. Several questions emerged. How would we do food and meals on campus? What is the area around SMU like? Maybe we use their facilities for reception/s? Dallas is easy to fly into. CSGS also hasn't been to Texas in a while, or Dallas for a very long time. Mary will send proposals to Jon, Peter and Julie, who will meet later and pick dates to tour the site.

## **CSGS Tampa Panel Recommendation for CGS Annual Meeting**

Katharine Stewart is now a pre-meeting workshop at the Annual CGS Meeting in December. Our other recommended session/presentation from Tampa was part of the CGS Summer Workshop program and thus Mary asked for recommendations for another option. It was agreed that we would recommend the Tampa session presented by Troy and Jon, and they agreed they could participate, for the CGS in Washington in December.

**Adjourned 2:02 pm EST.**