

CSGS Executive Committee Meeting Minutes

January 23, 2025 at 12pm CST / 1pm EST

Officers Present: Jon Hakkila (President, University of Alabama Huntsville), Mary Farmer-Kaiser (Past President, University of Louisiana at Lafayette), Troy Terry (President-elect, University of North Georgia), Peter Harries (Treasurer), Julie Goodliffe (Secretary, University of North Carolina Charlotte)

Executive Committee Members: Irene Pittman Aiken (University of North Carolina Pembroke), Ruth Bahr (University of South Florida), André Denham (University of Alabama), Alan Itkin (Southern Methodist University), Annette Kluck (University of Mississippi), John Lopes (Clemson University), Sharon James McGee (East Tennessee State University), John Smith Jr. (Tougaloo College, ex-officio delegate of CHBGS President), Aimée Surprenant (Virginia Tech University)

1:02 call to order

Minutes

Approved as-is.

Dallas

Call for Nominations

Peter's term is ending, and someone is going to have to be elected. Nominations are coming in.

New Dean's Breakfast

We are looking for someone to facilitate the New Dean's Breakfast. Many registered attendees have indicated that they want to join the New Dean's Breakfast. We need someone from a large school and a small school, and luckily there are many volunteers. Dr. McDaniels is willing to help, and add a CSGS person to be there: Irene Aiken would like to do it. Mary and Ruth will share material from previous years with Irene. It will be held on the second floor of Hughes-Trigg, and Peter and Alan can work with Abigail to get food delivered there. John Smith will let Dr. McDaniels know that she is going to facilitate along with Irene. The meeting is for new "dean squad" people, anyone with "dean" in their title. In the past, Mary emailed the registrants who are new to CSGS and also have "dean" in their title, inviting them to the new dean's breakfast. Julie can send Irene that list later.

Schedule/Logistics

Troy went over the current draft of the schedule, draft 12.

Peter asked Alan to help gather some Texas universities who will sponsor.

Jon and Julie will look at previous years' communications and figure out what emails need to go out and when. Maybe send email that rooms are available at Highlands.

Hotels – Lumen has one room left. The Highlands has 26 Wednesday, 44 Thursday, and 54 Friday. Feb 19th is last day to get conference rate. Julie to remove the Lumen from the website.

Busses – Peter needs to finalize a contract with a company. They will run every 15 minutes at the beginning and end of the day/s.

A/V needs – Alan will make sure the SMU people are aware. Presenters have to bring a laptop or something to hook up to A/V. Troy can send emails to presenters. Let's wait until we're 30 days out. Troy can also include each presenter's day/time and location in the email.

Any new issues or concerns? Do we need to talk to university leadership about the impacts on graduate education? Peter says yes, at the State and Federal level.

1:59 adjourn