

CSGS Executive Committee Meeting

February 26, 2024 at 12pm CST / 1pm EST

Officers Present: Mary Farmer-Kaiser (President, University of Louisiana at Lafayette), Andrea Golato (Past-Secretary), Jon Hakkila (President-elect, University of Alabama Huntsville)

Executive Committee Members Present: Ruth Bahr (University of South Florida), Andre Denham (University of Alabama), Brian Dominy (Clemson University), Clay Gloster (North Carolina A&T University, Morris Grubbs (University of Kentucky), Jill Huerta (University of North Carolina Charlotte), John Smith Jr. (Saint Augustine University, ex-officio delegate of CHBGS President), Aimee Surprenant (Virginia Tech University), Troy Terry (University of North Georgia), John Lopes (Clemson University)

Call to order at 1:00 pm Eastern

Minutes

Tabled until next meeting.

2024 Greenville Meeting

Program

Discussion about moving around timeline for Day 1. Final solution: Welcome 8:30, Frankie Felder 9:00, Suzanne Ortega 10:00, coffee break 10:45, breakouts 11:00-12:00, lunch 12:15-1:15.

New dean's breakfast is all set, Ruth will co-host.

AI speaker is confirmed.

One DEI speaker needed to withdraw for personal reasons, looking for a replacement but would be fine with Ainsley, Desi, and Lorelle if necessary.

Julie will set up a post-meeting survey.

Saturday Executive Committee Meeting – Jon to build agenda – Mary will send agendas from previous years.

Local Arrangements

Peter, hotels all done, overflow hotel is solid. We are using set menus. We have lots of volunteers from Clemson. We can fit 260 in the ballroom and 300 in plenary room, and solved breakout sessions. 3MT – there is no session right adjacent in a curtain walled room, which is important because of clapping and potential dramatic moments.

Registration

All set; there are plenty of volunteers.

3MT

Heat facilitators and timekeepers have been identified and information will be sent to them.

Judges— they have been briefed and will receive parking garage passes, will also get an invite to Thursday's reception, so the tentative number to be sent to Peter ASAP.

Jill will meet with Brian to finalize Guidebook.

Announcement of finalists – at reception again?

Guidebook

Please test Guidebook, take a look at the preview in the app. You need to delete any previously downloaded preview guide, and find the new preview, and use the Passcode: **5w1g5hzk**

Sponsors and Exhibitors

The committee discussed whether we should provide the list of attendees to anyone who asks. We decided that we could for an additional \$500. Sponsorship is about the same level as last year: \$25,000.

Awards Luncheon and Business Meeting

The committee reviewed the run sheet, fixed a few typos. Peter discussed student/faculty awards plaques, checks and travel reimbursements. Committee reports should be sent to Julie before the meeting, at least a week before. The slate of candidates for the election is set, and Julie will set up the elections. Slate of candidates will go up on the website and in Guidebook.

2025 Dallas Conference

No contracts have been signed yet. We will invite Robin to join us for the Executive Board Meeting on Saturday in Greenville.

New Business

CHBGS Updates – Clay – all good, about 30 registered. Need room number to put in guidebook.
Guidebook Renewal – Mary – please give feedback as to whether we should renew

Mary's last meeting as President, handing over the gavel to Jon!

Good of the Order 1:55—See you in Greenville!