

**CSGS**

**Executive Committee Meeting**

**Minutes of Thursday, February 22, 2018**

**4:00 p.m.**

**Chancellor Hotel**

**Fayetteville, AR**

**Conference Title: Discovery and Innovation in Graduate Education**

**AGENDA**

**Conference of Southern Graduate Schools Executive Committee Meeting**

**February 22, 2018, 4:00 – 5:30 p.m.**

**Presidential Suite**

**Chancellor Hotel**

**Fayetteville, AR**

**Members Present**

Ernest Brothers, President, University of Tennessee

David Berkowitz, President-Elect, University of Alabama in Huntsville

Amy McCandless, Past-President, College of Charleston

George Crandell, Secretary, Auburn University

George Flowers, Treasurer, Auburn University

Michael Cunningham (2019), Tulane University

Jack DeRochi (2020), Winthrop University

Andrea Golato (2020), Texas State University

Peter Harries (2019), North Carolina State University

Brian Kloeppe (2020), Western Carolina University

Kim LaScola Needy (2019) University of Arkansas

Jean Van Delinger (2020), Oklahoma State University

Meredith Welch-Devine (2018), University of Georgia

**Welcome** (Ernest Brothers)

The meeting was called to order at 4:01 p.m. by President Brothers. He welcomed committee members to Fayetteville and thanked everyone for their efforts to put on a successful conference. The ad hoc Sponsorship Committee was recognized for its extraordinary efforts this year. Registration has been generally smooth. Discussion of how to deal with last-minute cancellations was discussed (especially those that are health-related). It was agreed that these decisions should be made on a case-by-case basis by a small group, including the President, President-Elect, Treasurer, and Secretary. Meredith Welch-Devine was also commended for her organization of the 3MT competition again this year. Certificates will be mailed to this year's winners.

The committee briefly discussed annual meeting logistics—setting up the poster session; the responsibilities of the session organizers; whom to call in case of audio-visual/technologies mishaps. It was noted that there's only a small window of time

between the last of the concurrent sessions and the reception. In planning for next year's meeting, more time might be allocated for transit.

Brothers previewed the agenda for the business meeting, including new business: designating someone from Conference of Southern Graduate Schools to sit on the Executive Committee of the Council of Historically Black Graduate Schools.

Brothers concluded with brief announcements and thanks. The meeting adjourned at 4:58 p.m.

Meeting notes submitted by George Crandell, Secretary